Mathewson IGT Knowledge Center

The MIKC has four spaces available for donation bins, if you would like to reserve a space please contact the events coordinator Stephanie Flatt at sflatt@unr.edu or Mel Chiguichon lchiguichon@unr.edu. For more information on the bins please see below.

Labeling Bin Expectations

1. Bin must have two clear signs with the following information: 1. Name of responsible club/department, 2. Charitable Organization (Agency), 3. List of items to be collected. 4. Place signs on the front and back of the bin.
2. Contact information: 1. Name of responsive contact, 2. Name/number (or email) of that person(s), 3. Date/time bin was dropped off and expected pick-up date/time. 4. Place information on the side of the bin.
3. Bin must be emptied on a regular basis.

Height of Donation Bin:

Minimum height of bin: 2 ft. tall (if you have difficulty acquiring a box of these dimensions please contact Stephanie at 682-5103).